INVITATION TO BID

Request for Proposals · PA-02.02 · Digital/Online Training Platform: M&E Dashboard Structure Development

Bid No.	SLFTC/LIWAY-II/PA-01/RFP
Date of issue	03 Aug 2026
Procurement method	Open bid (Request for Proposals), quality- and cost-based selection, per Skyline Procurement & Supply Chain Manual
Posted at	Skyline digital portal (https://skyportal.skylineleather.et), notice board and partner networks
Deadline for clarifications	06 Aug 2026, 5:00 PM, by email to skylinefashion13@gmail.com
Submission deadline	08 Aug 2026, 5:00 PM (local time)
Bid opening	10 Aug 2026, 5:00 PM, Skyline office — bidders may attend in person or join by phone or online link
Bid Description	Design and set-up of the LIWAY II M&E dashboard on Skyline's digital platform: indicator reference sheets, data-collection and reporting templates, a working dashboard with user access, and a user guide with staff orientation

Skyline Leather Fashion Training Center PLC, implementing partner of SNV's LIWAY II Programme funded by Sida (Contract SNV/PAR/76649/26), invites eligible and qualified consulting firms or individual consultants to submit sealed technical and financial proposals for the assignment below. Applications from qualified youth- and women-led enterprises and professionals are highly encouraged.

Digital/Online Training Platform: M&E Dashboard Structure Development

1. Summary of the assignment

To design and set up a monitoring and evaluation (M&E) dashboard on Skyline's digital platform that tracks the LIWAY II indicators — MLE onboarding, MSE identification and upgrading, training of women and youth, sourcing volumes, quality and delivery performance, and shared-infrastructure use — and produces the disaggregated data and evidence needed for SNV progress reporting and milestone verification.

Period of performance: 10 August 2026 – 30 Nov. Estimated effort: 60 working days · Lump-sum, fixed price in ETB, VAT inclusive. The full Bid Document (Document 03) are available from the Skyline office or portal free of charge.

2. Eligibility and minimum requirements

- Diploma or Bachelor's degree in IT, statistics, M&E or a related field
- At least 3 years' experience designing, developing or managing M&E systems, databases or dashboards

- Proven experience in donor-funded project reporting, including sex-, age- and disability-disaggregated data
- Working knowledge of web-based data collection platforms, MIS and data-visualisation tools
- Experience in the leather sector or with MSEs, SMEs and family-run businesses
- Ability to manage personal data securely; good Amharic and English
- Valid trade licence (firms) or national ID (individuals) and TIN certificate
- VAT registration certificate, if applicable
- Bank account in the bidder's own name

3. Documents to submit

- Bid Submission Letter (Form 1)
- Technical proposal: understanding, methodology, work plan, relevant experience (Form 2)
- CVs of proposed expert(s) (Form 4)
- Financial proposal in ETB, sealed separately (Form 3)
- Signed Declaration of Integrity and Conflict of Interest (Form 5)
- Bank and tax details (Form 6)
- Copies of trade licence/ID, TIN and VAT certificates

4. Evaluation

- Quality- and cost-based selection: Technical 70 points + Financial 30 points.
- Minimum technical score to qualify for financial opening: 50 of 70 points.
- Financial score = 30 × (lowest qualified price ÷ bidder's price).
- Award to the bidder with the highest combined score.

5. Submission

Proposals must be submitted by 08 Aug 2026, 5:00 PM, in sealed envelopes marked with the Bid No. and the activity title, "Technical Proposal" and "Financial Proposal" separately, to: Skyline Leather Fashion Training Center PLC, Akaki Kality Sub-City, Woreda 06, Saris Abo Church, Mart Building, Addis Ababa, Ethiopia. Late bids will be rejected.

6. Other conditions

- Skyline reserves the right to accept or reject any or all bids without incurring liability.
- Any attempt at collusion, fraud or corruption will lead to disqualification and reporting to SNV.
- Enquiries: skylinefashion13@gmail.com · +251 911 976 234